

School of Resource and Environmental Management
Policy on Extension of Time Limits for Completion of Graduate Degrees
June 2, 2017

(see SFU Graduate General Regulations 1.12.1 and 1.12.2)

SFU Graduate General Regulation 1.12.1 sets out time limits for graduate students to complete all of the requirements for their degree program. Students may apply for an extension if they need more time to complete the program requirements (Regulation 1.12.1). The extension may be for 1 to 3 terms. Applications for extension must be submitted before the expiry of the student's current time limit, and are subject to approval by the student's senior supervisor, the REM graduate program chair and the Dean of Graduate Studies.

This policy sets out the criteria that will be used by the REM graduate program chair in evaluating applications to extend the time for completion of a REM graduate degree.

1. Students must complete the Extension Application Form available from the Office of Graduate Studies and Postdoctoral Fellows and obtain the approval of their senior supervisor. Before approving an extension, the senior supervisor should obtain the approval of the full supervisory committee. After approval by the senior supervisor, the application form is submitted to the REM graduate program assistant for review by the REM graduate program chair and the Dean of Graduate Studies.
2. The Extension Application Form must be accompanied by a completion plan agreed to by the student and the supervisor setting out conditions and time limits that will result in completion of the degree during the proposed extension period. The completion plan is also subject to approval by the REM graduate program chair.
3. The student must have completed and submitted a current progress report approved by the student's supervisor and the REM graduate program chair. The student's progress must be at least "satisfactory with concerns." If there are concerns the progress report must specify a plan to deal with the concerns.
4. The student must meet all other SFU and REM requirements for ongoing registration in the degree program.
5. The term of the extension must not extend beyond the time limits for each program set out below.

MRM and MRM (Planning)

- a) For students who started the MRM or MRM (Planning) program before September 1, 2016, the term of the extension must not go beyond 19 terms

from the student's original starting date in the program. Terms of approved medical/compassionate or parental leave are not counted toward this maximum time.

b) For students who started the MRM or MRM (Planning) program on or after September 1, 2016, the term of the extension must not go beyond 15 terms from the student's original starting date in the program. Terms of approved medical/compassionate or parental leave are not counted toward this maximum time.

REM PhD

c) For students who started the REM PhD program before September 1, 2016, the term of the extension must not extend beyond 25 terms from the student's original starting date in the program, or in the case of a student who transferred from a REM master's program into the doctoral program without completing the master's degree, 25 terms from the student's original starting date in the master's program. Terms of approved medical/compassionate or parental leave are not counted toward these maximum times.

d) For students who started the REM PhD program on or after September 1, 2016, the term of the extension must not extend beyond 24 terms from the student's original starting date in the program, or in the case of a student who transferred from a REM master's program into the doctoral program without completing the master's degree, 24 terms from the student's original starting date in the master's program. Terms of approved medical/compassionate or parental leave are not counted toward these maximum times.